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Education

J.D., Benjamin N. Cardozo
School of Law, 2002
B.S., Syracuse University, 1994

Bar Admissions

New York

Giyoung Song represents financial institutions, corporations and individuals in complex litigation and investigation involving corporate, commercial, bankruptcy, antitrust and securities-related matters in federal and state courts. Ms. Song's practice is dedicated to discovery focused litigation, federal and state court-based class actions, multi-district litigation and other disputes.

Ms. Song has experience litigating and managing sophisticated discovery issues, and regularly advises clients regarding discovery law, best practices and practical solutions. Her experience includes acting as discovery and coordinating counsel for financial institutions, and advising in-house counsel and outside counsel firms on a broad range of subject matters relating to the clients' discovery practices and procedures, and litigation strategy. Ms. Song serves on discovery committees and roundtables for client companies, and she is a member of the firm's electronic discovery committee and working group.

Ms. Song's experience includes:

- *Information governance* – advising clients' legal and IT departments regarding preservation and record retention policies and practices, and training clients' employees on law and process governing preservation.
- *Early case assessment and early data assessment* – developing litigation strategy, formulating budgets, preparing case management plans, identifying key documents and important witnesses to assess the determinative facts of the case.
- *Preservation* – implementing cost-efficient and defensible process for identifying and preserving relevant documents, witnesses and other sources of information.
- *Discovery negotiations* – conducting meet and confers regarding discovery issues, formulating strategies to manage the scope of discovery, and negotiating reasonable and proportional discovery protocols.
- *Document review and production* – advising clients and developing and implementing defensible, cost-effective protocols and strategies for review and production of relevant information, including Technology Assisted Review and other processes for leveraging technology.
- *Privilege review and privilege logs* – consulting on privilege law issues, planning and managing large-scale privilege review projects, and preparing of defensible and efficient privilege logs.
- *Document analysis* – conducting fact investigations and witness interviews, and formulating, implementing and advising on strategies for reviewing and identifying documents for offensive and defensive depositions, chronologies, presentations, white papers, summary judgment and trial.
- *Discovery vendor management* – managing discovery vendors, training and supervising contract attorneys for document review projects, and preparing and controlling discovery budgets.
- *Cross-case coordination* – assisting clients in developing processes and strategies to enhance consistency, and create synergy through cross-case coordination and knowledge management.
- *Data privacy* – advising clients on strategies for analyzing and managing discovery risks and issues involving privacy laws and regulations, and protection of personal data.

Giyoung Song

Continued

Publications

- “Privacy: What You Should Know About New Laws and Their Impact on E-Discovery in U.S. Litigation,” *New York Law Journal*, February 1, 2019
- “Continued Efficiencies in the Commercial Division,” *New York Law Journal*, October 16, 2018
- “Long Live Predictive Coding,” *Practical Law: The Journal, Litigation*, October/November 2018
- “The E-Discovery Digest,” *Skadden, Arps, Slate, Meagher & Flom LLP*, June 2018, March 2018, October 2017, June 2017, March 2017, October 2016, June 2016, February 2016, October 2015 and June 2015
- “The Current State of Predictive Coding in the Courts,” *Legaltech News*, December 12, 2016
- “The FRCP Amendments: Small Step or Giant Leap?” *Practical Law The Journal*, December 2015/January 2016
- “GC Agenda: A Round-up of Major Horizon Issues for General Counsel,” *Practical Law The Journal*, September 2015
- “Educating the Bar and the Bench to Manage Electronic Discovery,” *Inside Counsel*, June 25, 2015
- “The Boundaries of Cooperative Discovery,” *Legaltech News*, May 18, 2015
- “The Advantages of Early Data Assessment,” *Practical Law*, February/March 2015
- “Eliminating Asymmetrical Discovery to Resolve Disputes on the Merits,” *New York Law Journal*, October 6, 2014

Speaking Engagements

- “TAR 2.0 — Predictive Coding Simplified,” International Legal Technology Association, September 28, 2016
- “Cost-Containment and Risk-Management Strategies for E-Discovery,” American Bar Association Section of Litigation’s Sound Advice Audio Library, November 30, 2015
- “Managing E-Discovery Costs and Risks,” New York, June 3, 2015